



Dear Councillor

**EMPLOYMENT COMMITTEE - WEDNESDAY, 4 SEPTEMBER 2019**

I am now able to enclose for consideration at the above meeting the following reports that were unavailable when the agenda was printed.

**Agenda Item  
No.**

- 5. WORKFORCE INFORMATION REPORT (QUARTER 1)(Pages 3 - 6)**  
To consider an update on HR matters impacting on the performance of the organisation.

This page is intentionally left blank

## Workforce Report - Quarter One 2019-20 Supplement

### 4.2 OFFICE-BASED PREMISES AND ONE LEISURE ACTIVE LIFESTYLES TEAM ACTIVITIES

There was one RIDDOR accident reported in the Quarter.

A total of five accidents relating to employees were reported during the period 1<sup>st</sup> April 2019 to 30<sup>th</sup> June 2019.

The table below summarises these by nature and severity:

Office Based

Type	Category	Severity	Number of cases
Non-RIDDOR accident	Struck by moving, including flying/falling, object	GP recommended	1
	Injured while handling, lifting or carrying	First Aid	1
	Act of Violence	First Aid	1
	Injured by animal	First Aid	1
	Strike against something fixed or stationary	First Aid	1

Active Lifestyles

No employee accidents were reported but three non-employee accidents were recorded

Type	Category	Severity	Number of cases
Non-RIDDOR accident	Slips, trips or falls on same level	Hospital recommended	1
	Slips, trips or falls on same level	GP recommended	1
	Slips, trips or falls on same level	Ambulance Called	1

### 4.3 ONE LEISURE

There were no RIDDOR accidents in the Quarter.

A total of one accident relating to employees was reported during the period 1 April 2019 to 30 June 2019. The table below summarises these by nature and severity:

Type	Category	Severity	Number of cases
Non-RIDDOR accident	Exposure to heat	First aid	1

A total of eighty accidents relating to non-employees at One Leisure sites were recorded in the quarter, with one of these reported.

The table below summarises these by nature and severity:

Type	Category	Severity	Number of cases
Non-RIDDOR accident	Strike against something fixed or stationary	First aid	1

Employees

Total Recorded and Reported: 3

0 Quarterly Workforce Report - Employees						
Rec	Site	Location	Inj/Con	Cause	Severity	Category
16188	SILC	Sportshall	Cut\blood	bent forwards and hit head on music system	F.A. Treatment	Struck against something fixed or stationary
16231	SILC	Pool	Vomiting	during staff training was sick and hyperventilated	F.A. Treatment	Other kind of accident
16240	SILC	Burgess Hall	Redness	whilst pouring coffee, hand slipped. Spilt over hand	F.A. Treatment	Exposure to fire or heat

Non Employees

Total Accidents Recorded: 79

Reported: 3

0 Quarterly Workforce Report - Non Employee						
Rec	Site	Location	Inj/Con	Cause	Severity	Category
16190	SILC	Changing Room	Cut\blood	Weighing scales fell and caught hannah in the eye	Hospital Recommended	Hit by moving, including flying or falling, object
16241	SILC	Pool	Soreness	piece of faulty roof tile fell and hit on back of head	F.A. Treatment	Hit by moving, including flying or falling, object
16172	SNLC	Pure	Cut\blood	Pure panel fell on leg and grazed cut her shin, Ice applied. Dressing applied	Doctor recommended	Hit by moving, including flying or falling, object

This page is intentionally left blank